



EMPLOYMENT OPPORTUNITY

Bank of Zambia, an equal opportunity employer invites applications from suitably qualified Zambians to apply for the following vacant positions:

1. EXAMINER, HO (6 POSTS) GRADE: BOZM5

Job Purpose

Execute examination and surveillance of assigned Commercial Banks/ Non - Bank Financial Institutions in order to assess their risk profile, financial soundness and compliance with the BFSA and any other applicable legislation.

Main Accountabilities

- Review and analyse prudential returns submitted weekly, monthly, quarterly and annually by Financial Service Providers (FSPs) to ensure that designated FSPs continue to operate in a safe and sound manner;
- Follow up with Management of FSPs on any issues of non-compliance with laws and regulations;
- Prepare weekly, monthly and quarterly off-site analysis reports for assigned FSPs and make timely recommendations for resolution of supervisory concerns;
- Review and analyse the quarterly financial statements, effective annual interest rates and bank charges for designated FSPs and recommend them for publication;
- Provide inputs to the Department's monthly industry reports;
- Review and analyse financial and non-financial information of FSPs in order to develop risk matrices and institutional overviews of assigned FSPs;
- Review and analyse information of the assigned areas of an FSP in line with the examination scope with the purpose of establishing the extent of the FSP's risks, risk management systems, financial performance and condition;
- Examine the FSP's implementation of supervisory directives and recommendations and monitor the changes in the risk profile of the FSP; and
- Undertake any other tasks as assigned including participating in any departmental projects to improve supervisory and regulatory processes.

Qualifications and Experience

- BA/BSc in Accounting, Business Administration, Economics, Finance or equivalent;
- Grade 12 School Certificate with five (5) 'O' Levels (Credit or better)
- MA/MSc in Accounting, Business Administration, Economics, Finance or equivalent plus ACCA/CIMA/CIOB/CFA or equivalent will be an added advantage;
- 3 years relevant work experience in a commercial banking, auditing firm or any related professional environment.

Key Knowledge and Skills

- Analytical skills, particularly financial and economic analysis
- Knowledge of the laws, regulations and guidelines governing the banking sector
- Excellent oral and written communication skills
- Computer Literacy
- Sound interpersonal skills

CONDITIONS OF SERVICE

Bank of Zambia Conditions of Service will apply. Please note that all the positions are on Fixed Term Contract of Employment for three (3) years and renewable subject to good performance.

Only candidates who meet the above role specifications should apply enclosing their detailed curriculum vitae and certified photocopies of certificates to the undersigned not later than Monday, 8th July 2019.

Women are encouraged to apply. Only shortlisted candidates will be contacted.

**Director - Human Resources
Bank of Zambia
Bank Square
P.O BOX 30080
Lusaka**