



BANK of ZAMBIA

EMPLOYMENT OPPORTUNITIES

Bank of Zambia, an equal opportunity employer invites applications from suitably qualified Zambians to apply for the following vacant positions:

1.0 ASSISTANT MANAGER – OPEN MARKET OPERATIONS (HO) (1 POST) GRADE: BOZ 5

Job Purpose

To conduct open market operations so as to assist in the implementation and attainment of monetary policy objectives.

Main Accountabilities

1. Check accuracy of Statistical Release before the dissemination of the Bank's OMO intention.
2. Process the OMO auction in line with the decision made by the OMO committee on the day's operation.
3. Liaise with the middle and back offices on OMO activities.
4. Manage the central securities depository relating to OMO transactions.
5. Initiate and participate in the development of products for the purpose of enhancing OMO.
6. Check the correctness of BOZ net exposure and profitability in order to ensure accuracy of OMO interest.
7. Attend to customer queries relating to money market activities to ensure customer satisfaction.
8. Perform any other relevant duties incidental to other departmental obligations assigned by Management from time to time.

Qualifications and Experience

- BSc/BA in Economics; Banking & Finance or equivalent with 3 years' relevant experience
- Grade 12 School Certificate with five (5) 'O' Levels

Key Knowledge & Attributes

- Good writing and Communication skills
- Self-confidence and ability to work in a dynamic environment
- Good research and analytical skills
- Computer skills.
- Networking skills
- Knowledge of financial and/or economic forecasting.
- In depth understanding of monetary policy and financial markets operations.
- Ability to work under pressure with minimal supervision.

2.0 ECONOMIST – FOREIGN EXCHANGE MARKET SURVEILLANCE (1 POST) GRADE: BOZ 5

Job Purpose

To monitor activities in the foreign exchange market in order to promote market efficiency and integrity.

Main Accountabilities

1. Monitor commercial banks' dealing activities and adherence to market practices to ensure efficiency and integrity in the foreign exchange market is maintained.
2. Conduct market surveillance and periodically liaise with the market on key foreign exchange developments.
3. Conduct periodic inspections with regard to commercial banks' compliance with the Foreign Exchange Framework requirements.
4. Review dealing operations and assess whether they are in line with international best market practices.
5. Conduct market survey in order to analyse the behaviour of players in the domestic foreign exchange market.

Qualifications and Experience

- BSc/BA in Economics; Banking & Finance or equivalent with 3 years' relevant experience
- Grade 12 School Certificate with five (5) 'O' Levels

Key Knowledge & Attributes

- Statistical skills
- Risk Management skills
- Strong analytical skills
- Strong communication skills
- Good computer knowledge
- Report writing skills

CONDITIONS OF SERVICE

Bank of Zambia Conditions of Service will apply. Please note that all the positions are on Fixed Term Contract of Employment for three (3) years and renewable subject to good performance.

Only candidates who meet the above role specifications should apply enclosing their detailed curriculum vitae and certified photocopies of certificates to the undersigned not later than Friday, 11th May, 2018.

Women are encouraged to apply. Only shortlisted candidates will be contacted.

**Director – Human Resources
Bank of Zambia
Bank Square
P.O BOX 30080
Lusaka**